## Quickenº for Windows

## Getting Started Guide for Pacific Premier Personal ${ }^{\text {sM }}$ Online Users



## Connect and Update Your Data

Before you set Quicken to connect your accounts from Pacific Premier Bank, you will need the following information:

- Pacific Premier Personal Online Username
- Password


## Set Up an Account for Pacific Premier Personal Online (Direct Connect)

1. On the Home page, under Tools, select Add Account.
2. Click the type of account you want to set up. For example, you can choose a Checking account.
3. After you choose the type of account you want to add, you will see the financial institution selection screen.
Enter Pacific Premier Bank and select Pacific Premier Personal Online-DC, then click Next.

NOTE: You may be asked from the connectivity selection screen to select Direct Connect and click Continue.
4. Enter your Pacific Premier Personal Online login credentials and click Connect.
5. After successfully connecting, your Quicken software will prompt you to add your accounts. Follow the prompts to add your account to your Quicken system, then click Finish.


## Set Up an Account for Pacific Premier Personal Online (Web Connect)

1. Log into Pacific Premier Personal Online through the Pacific Premier Bank website (www.ppbi.com).
2. Download your transactions using the Quicken Web Connect (*.QFX) format and save the file to your computer.
3. Open Quicken, then choose File > File Import > Web Connect (.QFX) File.... You will see a navigation window.
4. Navigate to the file you downloaded in Step 2, then click Open.
5. Click Link an Existing Account if you have an appropriate account in the account list. If you don't have an account yet, click Create a new account and enter a nickname for that account.
6. Click Import.
7. Click OK to confirm and finish.


Questions? Contact our Client Services at 855.343.4070.

